THE COUNCIL FOR TOBACCO RESEARCH—U.S.A., INC.
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NEW YORK, N.Y. 10022

HARMON C. McALLISTER, PH.D.
ASSOCIATE RESEARCH DIRECTOR

December 10, 1985

Dr. Robert Bjereke
Baylor College of Medicine
Dept of Medicine
1 Baylor Plaza
Houston, Texas 77030

Dear Dr. Bjereke:

Thank you for your expression of interest in our program of research support. I am pleased to enclose a recent Annual Report that lists grants currently supported and a brochure describing Policies of The Council. We suggest to potential applicants that they submit a brief (3 to 4 page) preliminary outline of the study for which support is sought, and which contains the following information:

1. A synopsis of the subject you have been investigating, its present goals and status.

2. A brief outline of plans and goals for the proposed project, specifying the next steps to be taken.

3. Anticipated duration and cost of the study as outlined. Please note that the Council will only provide support for a maximum of 3 years. Although grants are made for only one year at a time, up to two annual renewals can be considered on the basis of progress reports and materials submitted with renewal applications.

It would also be helpful to have:

1. Brief *curricula vitae* and scientific bibliographies of the applicant and principal professional level collaborators. The two-page NIH format is fine for the preliminary inquiry.

2. One copy each of any two or three publications, abstracts or manuscripts which are closely related to the project for which funding is being sought.

Preliminary inquires are reviewed by members of our Scientific Advisory Board not only for scientific merit but also for "fit" into the Council's current multidisciplinary program. The reviewers either encourage or discourage submission of a formal detailed application for full competitive consideration. If the vote is to encourage, then forms and instructions are provided. Submission deadlines for full (not preliminary) applications are November 30 and May 31; activation is typically seven months later.

Sincerely,

Harmon McAllister

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Source: https://www.industrydocuments.ucsf.edu/docs/phhb0000